



Sefton's Performance Reporting and Information NeTwork (SPRINT)

Departmental Service Plan Monitoring

Environmental Protection

Quarter 2 2009/10

Author: Performance and Partnerships

Print Date: 08/10/2009

<u>Action</u>	<u>Authorising Officer</u>	<u>Lead Officer</u>	<u>Deadline</u>	<u>Status</u>
DSP-EPD-AP-001: Undertake statutory regulatory compliance regimes and respond to requests for service from the public and business.	David Packard	Peter Moore	31-Mar-2010	On Target

<u>Progress Summary</u>		
<u>Period</u>	<u>Action Plan Status</u>	<u>% Complete</u>
Quarter 2	On Target	50
Quarter 1	On Target	25

<u>Activities</u>	<u>Comments</u>	<u>Lead Officer</u>	<u>Deadline</u>	<u>Status</u>
Comply with statutory enforcement and compliance regimes for Food Safety, Food Standards, Health & Safety, Animal Health, Industrial processes, contaminated land, Trading Standards, Licensing	At Q2 Food Hygiene 48% Food Standards 36% Trading Standards 57% Industrial Processes 42% At Q1 Food Hygiene 24% Food Standards 17% Trading Standards 8% Industrial Processes 16%	Peter Moore	31-Mar-2010	On Target
Respond to all RFS within 5 days, Complete within 60 days	Q2 Total 53,170 RFS received = Cleansing 88%, Environmental Health, 92% Trading Standards 99% responded go in 5 days. 96% of all cases resolved within 60 days Q1 Total 27,004 RFS received = Cleansing 81%, Environmental Health 93%, Trading Standards 99% responded to in 5 days	Peter Moore	31-Mar-2010	On Target
Respond to BERR regulatory reform agenda – Primary Authorities, Enterprise Act	New duties and responsibilities being embraced	Peter Moore	31-Mar-2010	On Target
Support Regional Coordination Pilot – Public Protection Partnership / TSNW	Project has progressed as agreed with LBRO. Regional stakeholder event held in May attended by 90% of NW Authorities. Work progressing on devising the constitution for "Public Protection North West" - Sefton as Chair of Trading Standards North West is coordinating the regional approach.	David Packard	31-Mar-2010	On Target

<u>Activities</u>	<u>Comments</u>	<u>Lead Officer</u>	<u>Deadline</u>	<u>Status</u>
Support the delivery of the private sector element of Sefton Council's Housing Strategy.	Corporate improvement action plan produced.	Peter Moore	31-Mar-2010	On Target
Undertake six underage enforcement exercises	3 Exercises undertaken.	Andrew Naisbitt	31-Mar-2010	On Target

<u>Action</u>	<u>Authorising Officer</u>	<u>Lead Officer</u>	<u>Deadline</u>	<u>Status</u>
DSP-EPD-AP-002: Minimise municipal waste through Merseyside waste reduction programme, Maximise diversion of municipal waste from landfill through recycling and composting, Assist Merseyside with the delivery of new disposal capacity for waste that cannot be recycled /composted	David Packard	Jim Black	31-Mar-2010	On Target

<u>Progress Summary</u>		
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Quarter 2	On Target	50
Quarter 1	On Target	25

<u>Activities</u>	<u>Comments</u>	<u>Lead Officer</u>	<u>Deadline</u>	<u>Status</u>
Assist Merseyside & Halton Waste Partnership with the delivery of alternative waste disposal under the Joint Municipal Waste Management Strategy.	Resource Recovery Contract delayed at ISDS stage. CEX involved in ongoing Merseyside wide cost impact deliberations.	David Packard	31-Mar-2010	On Target
Assist Merseyside & Halton Waste Partnership with the statutory review of the Joint Municipal Waste Management Strategy	Strategy Review Steering Group formed - Sefton fully participating, Timetable and risk management processes set up.	David Packard	31-Mar-2010	On Target
Complete the review and tendering for new household recycling service	Options considered by Overview and Scrutiny and Cabinet Member - Environmental. Agreed work activities ongoing with the other Merseyside Authorities with respect to possible negative impacts on the Waste Disposal Levy of one of the collection options.	Jim Black	31-Mar-2010	On Target
Lead the delivery of Merseyside Waste Prevention Strategy - incl. Love Food Hate Waste project	Sefton is Chair of the Merseyside and Halton Waste Partnership. A joint work programme has been devised and ratified. A £300k externally funded Merseyside wide waste prevention campaign "Love Food Hate Waste" is being lead by Sefton on behalf of the Waste Partnership.	David Packard	31-Mar-2010	On Target

<u>Activities</u>	<u>Comments</u>	<u>Lead Officer</u>	<u>Deadline</u>	<u>Status</u>
Waste Capital Infrastructure Grant – develop and deliver investment project	Essential improvements at waste transfer by-pass depot complete. Feasibility study for potential Southport depot relocation completed with "unviable" conclusion. Work around feasibility/costing of second option commenced.	Jim Black	31-Mar-2010	On Target

<u>Action</u>	<u>Authorising Officer</u>	<u>Lead Officer</u>	<u>Deadline</u>	<u>Status</u>
DSP-EPD-AP-003: Improve the cleanliness of Sefton through efficient coordination and use of Cleansing, Enforcement and external resources,	Jim Black	Jim Black	31-Mar-2010	On Target

<u>Progress Summary</u>		
<u>Period</u>	<u>Action Plan Status</u>	<u>% Complete</u>
Quarter 2	On Target	50
Quarter 1	On Target	25

<u>Progress</u>	<u>Issues affecting current/future progress & corrective actions</u>
See activities for further details	

<u>Activities</u>	<u>Comments</u>	<u>Lead Officer</u>	<u>Deadline</u>	<u>Status</u>
Effectively manage cleansing service resources being responsive to feedback from the community	Street Cleansing review of use of resources has commenced, mapping of Large Mechanical Routes in progress. New public convenience introduced at Waterloo, operational from July 2009 onwards. Final stage of Large Mechanical Route review, will determine future resource requirements. Revised graffiti policy now in operation.	Gary Berwick	31-Mar-2010	On Target
Lead Cleaner Safer Greener multi-agency and multi-departmental partnership	Merseyside group met in May - pursuing Merseyside approach to cleansing issues relating to utilities infrastructure Draft 'Responsible Business Agreement' now produced by Keep Britain Tidy, currently out for discussion with MCSG partnership members.	Jim Black	31-Mar-2010	On Target

<u>Activities</u>	<u>Comments</u>	<u>Lead Officer</u>	<u>Deadline</u>	<u>Status</u>
Manage WNF & Stepclever environmental services interventions	Interventions ongoing relating to neighbourhood cleanliness and behavioural change -enhancing mainstream service provision, addressing whole neighbourhood cleansing gaps including graffiti, rat habitat and related infrastructure, engaging, educating and enforcing change in individual behaviour, perceptions and neighbourhood norms.	Peter Moore	31-Mar-2010	On Target
Undertake high profile waste, litter and dog fouling enforcement activities	Operation Collar dog fouling enforcement intervention undertaken. Litter enforcement policy reviewed and changes ratified making enforcement by PCSO and other Departments easier.	Steve Smith	31-Mar-2010	On Target

<u>Action</u>	<u>Authorising Officer</u>	<u>Lead Officer</u>	<u>Deadline</u>	<u>Status</u>
DSP-EPD-AP-004: Implement a community Climate Change Adaptation Plan and Corporate Environmental Management System	David Packard	Dave Poley	31-Mar-2010	On Target

<u>Progress Summary</u>		
<u>Period</u>	<u>Action Plan Status</u>	<u>% Complete</u>
Quarter 2	On Target	50
Quarter 1	On Target	25

<u>Activities</u>	<u>Comments</u>	<u>Lead Officer</u>	<u>Deadline</u>	<u>Status</u>
Introduce corporate management procedures and intervention regime to reduce environmental impacts	Q2 EPD commissioned external audit for EMAS Q1 Report outlining proposals for introduction of EMS agreed by Cabinet member Environment. Work completed to bring EPD to readiness for application for EMAS accreditation.	Dave Poley	31-Mar-2010	On Target
Lead an interdepartmental EMS implementation group	Q2 - Ongoing meetings of departmental sustainability champions. New 5 level sustainable actions framework produced and approved.	Dave Poley	31-Mar-2010	On Target
Lead the development of a Community (LSP) Climate change adaptation plan (NI 188 Level 3)	Q2 Presentations made to each SBP Thematic Group. Well attended Partnership workshop held 1 October. Q1 Supporting evidence for compliance with stage 1 of NI188 submitted. Guidance and supporting information for other Council Departments and other LSP partners produced and circulated. Initial LSP workshop held	Dave Poley	31-Mar-2010	On Target

<u>Activities</u>	<u>Comments</u>	<u>Lead Officer</u>	<u>Deadline</u>	<u>Status</u>
Manage 3 Air Quality Management areas and reduce air pollution levels to below NAQS standard	Updating and screening assessment (USA) submitted to DEFRA. The results of the USA have indicated that a detailed assessment will be required for further potential air quality management areas. Further assessment in existing air quality management areas underway. First phase of community consultation completed in line with approved work plan. Work on action plan by AQMA steering group commenced.	Dave Poley	31-Mar-2010	On Target
Raise community awareness and understanding of Sustainability issues	Presentation to schools and community groups continuing. Successful campaign linking schools and local libraries completed. New schools recycling league tables published. Evaluation of new school league tables being undertaken with school partners. On line Fairtrade directory updated. Further improvements underway to on line directory as hard copy cannot be produced due to spending freeze.	Dave Poley	31-Mar-2010	On Target
Report Annual Progress to elected Members on Departmental/ Corporate EMAS implementation	Q1 - Cabinet Member report submitted and approved. Further reports to be submitted during the course of the year.	Dave Poley	31-Mar-2010	On Target

Action	Authorising Officer	Lead Officer	Deadline	Status
DSP-EPD-AP-005: Support the development of Sefton Public Health Partnership and the delivery of specific interventions	Peter Moore	Peter Moore	31-Mar-2010	On Target
Progress Summary				
<u>Period</u>	<u>Action Plan Status</u>	<u>% Complete</u>		
Quarter 2	On Target	40		
Quarter 1	On Target	20		
Progress				
See activities for further details		Issues affecting current/future progress & corrective actions		
Activities	Comments	Lead Officer	Deadline	Status
Completion of "Safe and Secure" Southport Town Centre Audit	Audit completed, report was referred to partner agencies and relevant Cabinet Portfolios during second quarter.	Peter Moore	30-Jun-2009	Completed
Completion of 2009/10 Best Bar None Awards	2009/10 Awards launched and application forms being distributed. Activity is scheduled to increase in the 2nd and 3rd quarters. Formal closing date for applications was 30/9/09. Applications will now be assessed during Quarter 3.	Peter Moore	31-Mar-2010	On Target
Lead a review of the Sefton Alcohol Harm Reduction Strategy	Main review activities scheduled for quarter 2. Initial review of strategy undertaken against latest DoH alcohol intervention Commissioning Guidance. This has indicated that existing strategy has placed us on the right track and has identified the next steps needed. The Strategy Group will now complete the review for approval by the PHP.	Peter Moore	30-Sep-2009	Overdue
Support the delivery of Public Health Partnership Tobacco Control strategy		Peter Moore	31-Mar-2010	On Target

<u>Activities</u>	<u>Comments</u>	<u>Lead Officer</u>	<u>Deadline</u>	<u>Status</u>
Support the development and delivery of Public Health Partnership Food strategies	The Department operates the Appetite for Life Award Scheme recognising pre-school Nurseries excelling in the provision of healthy, wholesome and safe food for the children in their care. In partnership with Sefton PCT, a Salts, Fats and Sugar nutritional supplement for the national Safer Food Better Business toolkit has been developed and is now being rolled-out to over 100 catering businesses in Sefton. Planning has commenced for a project exploring the use/misuse of cooking oils which has the dual aims of saving small businesses money and improving the nutritional quality of fried foods they produce.	Peter Moore	31-Mar-2010	On Target
Support the development of a NorthWest initiative to tackle Counterfeit Tobacco Products	Trading Standards Northwest was successful in obtaining £0.5 million to target the supply of illegal tobacco across the region as part of the strategic North of England tobacco Plan. Work to set up a regional enforcement team (to be based in Warrington) is currently underway. Progress reported to Cabinet Member - Environmental in September 2009	Andrew Naisbitt	31-Mar-2010	On Target

<u>Action</u>	<u>Authorising Officer</u>	<u>Lead Officer</u>	<u>Deadline</u>	<u>Status</u>
DSP-EPD-AP-006: Direct and manage the activities of the Department	Bill Milburn	David Packard	31-Mar-2010	On Target

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Quarter 2	On Target	50
Quarter 1	On Target	20

<u>Activities</u>	<u>Comments</u>	<u>Lead Officer</u>	<u>Deadline</u>	<u>Status</u>
Complete equalities action plans for refuse collection, taxi licensing, public conveniences, management of Broad Lane Gypsy Caravan Site, domestic noise & Trading Standards / Consumer Advice.	Delivery ongoing	David Packard	31-Mar-2010	On Target
Ensure emergency response readiness to likely and unforeseen events	Service contingency plans reviewed in light of Swine Flu pandemic	Dave Poley	31-Mar-2010	On Target
IIP – undertake annual PDRP & regular 1:1 with all staff	PDRP meetings taking place as planned. The ongoing spending freeze has halted costed training programmes.	David Packard	31-Mar-2010	On Target
Manage financial position on a quarterly basis – reporting budget issues as necessary	Reported to portfolio holder - no significant variations.	Bill Milburn	31-Mar-2010	On Target
Reorganise EH service to provide dedicated private sector housing resource	Corporate reorganisation of Housing functions in progress	Peter Moore	31-Mar-2010	On Target
Review and update Departmental Health and Safety plan and Procedures		Peter Moore	31-Mar-2010	On Target
Undertake Equalities impact assessments for Enforcement and Gambling Act Licensing Policies	Planned for Q3/4	Peter Moore	31-Mar-2010	On Target
Undertake service review of Building Cleaning	Scheduled to be completed by March 2012.	Jim Black	31-Mar-2010	On Target

<u>Activities</u>	<u>Comments</u>	<u>Lead Officer</u>	<u>Deadline</u>	<u>Status</u>
Undertake Service Review of Corporate Vehicle Fleet Transport	Scheduled for completion before March 2012.	Jim Black	31-Mar-2010	On Target
Undertake twice monthly Departmental Management meetings and regular Section/team meetings	Meetings being held as planned - minutes of DMT published on the Intranet	Peter Moore	31-Mar-2010	On Target
Use of EFQM as a departmental diagnostic improvement tool	Ongoing use of inter authority benchmarking tools based on EFQM principals.	David Packard	31-Mar-2010	On Target